



RESOLUTION 22-01

A RESOLUTION TO HIRE A TOWN CLERK

WHEREAS, the Town Manager has the power to hire new employees at such compensation as the Town Council, by Resolution, shall determine; and

WHEREAS, the Town Manager has complied with all regulations regarding advertising the position, applicant screening and interviews, and notified the successful applicant and all other applicants of his or her status in writing; and

WHEREAS, the Town Manager has chosen Wendy Pierce-Mardini to fill the position of Town Clerk for the Town of Millville;

NOW, THEREFORE, let it be resolved that the Mayor and Town Council approves the Town Manager's decision on hiring said Wendy Pierce-Mardini as an at-will, non-contractual employee at the following compensation and terms, in addition to those in the Town of Millville Personnel Policy Manual:

- ❖ Start Date: May 24, 2021
- ❖ Hourly Wage: \$17.95 - Annualized: \$35,000.00
- ❖ Hours of work: 8:30 a.m. till 4:30 p.m. (total of 37.5 hrs. per week)
- ❖ Three (3) month training (probation) period. Should the Town Manager find Mrs. Pierce-Mardini's work is satisfactory, she will receive all benefits currently provided in accordance with the Town of Millville Personnel Policy Manual as follows:
 - ✓ Vacation Days and Sick Days.
 - ✓ The Town will match up to 6% on the Town's retirement plan.
 - ✓ Education: 100% as required for position with approval of the Town Manager.
 - ✓ Health Insurance.
 - ✓ Dental Insurance.

I, ROBERT WISGIRDA, Secretary of the Town Council of the Town of Millville, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Town Council of the Town of Millville at its meeting held on May 11, 2021, at which a quorum was present and voting throughout and that the same is still in full force and effect.

TOWN OF MILLVILLE

Secretary Robert Wisgirda